

To receive the current STC Committee budget statements and consider any actions and associated expenditure

Report to: Personnel Committee

Date of Report: 9 February 2026

Officer Writing the Report: Finance Officer

Purpose of the report:

To provide an update of any potential budget overspend and recommend a virement.

Officer's Recommendations

To recommend to members to approve a virement of £150 from 6654 ST PE Staff Welfare to 6659 ST PE Town Sergeant & Mace Bearer Fees to keep the budget within the spend limit.

Report Summary

The table below provides details of a projected overspend, the contributing factors and a proposed virement to mitigate the overspend.

Budget Code FROM	Budget Code TO	Budget Details for Virement recommendation	Virement Amount	Reason for Virement
6654 ST PE Staff Welfare	6659 ST PE Town Sergeant & Mace Bearer Fees	Budget Available: -£75 Committed Cost (Payroll February 26): -£75 Budget Left to Spend: -£175	£175	The 2025/26 budget was based on the previous year's spend (2024/25) which did not include the cost of a Town Crier at civic events.

Signature of Officer:

Finance Officer